

## VACANCY APPLICATION FORM

Position applied for: \_\_\_\_\_

How did you become aware of this vacancy? \_\_\_\_\_

PERSONAL DETAILS					
Title:	Mr	Mrs	Miss	Ms	Other:
Surname:				Maiden Name:	
Forenames:				DOB:	
Other Surnames Used:					
Address:					
Town & County				Postcode:	
Telephone	Home:			Work:	
Mobile					
E-mail					
Nationality					
Full Driving Licence	Yes / No		Own Transport		Yes / No
National Insurance Number					
<b><i>CONTACT IN CASE OF EMERGENCY</i></b>					
Name					
Address					
Telephone					
Mobile/Other					
Relationship					

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Within the context of the Equality act 2010, will you require any special assistance to attend an interview Yes/No

If "yes" please state \_\_\_\_\_

Do you own a car? Yes  / No

Do you have a current driving licence? Provisional   
Full   
HGV   
No

Have you any endorsements? Yes  / No

If "yes" please give details:  
\_\_\_\_\_

Have you ever been banned from driving? Yes  / No

Have you ever worked for Midland Aerospace Ltd before? Yes  / No

If "yes" please give details:  
\_\_\_\_\_

Have you previously applied to Midland Aerospace Ltd? Yes  / No

If "yes" please give details:  
\_\_\_\_\_

Do any of your relatives work for Midland Aerospace Ltd? Yes  / No

If "yes" please give details:  
\_\_\_\_\_

## VACANCY APPLICATION FORM

<b>QUALIFICATIONS</b>						
School/College/University	Full-time/ Part-time/ Distance	Main Subject/s	Dates Attended		Qualification Obtained	Grade
			From	To		
<b>OTHER QUALIFICATIONS</b>						
Establishment	Full-time/ Part-time/ Distance	Subject/s	Dates Attended		Qualification Obtained	Class & Division
			From	To		
<b>OTHER EDUCATION/TRAINING RELEVANT TO THIS APPLICATION UNDERTAKEN IN THE PAST THREE YEARS</b>						
Length of Course (days)	Date/s	Title	Provided By	Qualification Obtained		

## VACANCY APPLICATION FORM

***YOUR EMPLOYMENT HISTORY***

*Current Employment*

Current Post	
Employer	
Address/Contact Telephone Number	
Current Salary/Grades	

*Please list chronologically providing a complete employment history since school and explain any breaks in employment*

Employers Name / Address	Position Held	From	To	Reason for leaving

Have you ever faced disciplinary action as an employee? Yes / No (If yes, please provide details below)

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Have you ever been dismissed or suspended from employment? Yes / No (If yes, please provide details below)

### **Other Employment:**

Do you have any other employment that you intend to continue? Yes  / No   
*e.g. voluntary, part time or casual work.*

If "yes" please give details (*such as type of work undertaken and on what basis*):

## VACANCY APPLICATION FORM

**Supporting Information:** *(this space is for you to write any information you think will support your application. We are looking for evidence that you have the knowledge, skills and experience needed to perform the job you are applying for.)*

**PERSONAL STATEMENT**

**VACANCY APPLICATION FORM**

<i><b>YOUR REFERENCES</b></i>		
<b>References:</b> <i>please provide details of references who will be able to confirm your employment record for the last 12 months, one of whom should be your current/most recent employer. (References are normally sought following interview and will not be contacted without your permission.)</i>		
	Referee 1	Referee 2
	Dates From                      To	Dates From                      To
Name:		
Position / Title		
Address:		
Town:		
County:		
Postcode:		
Telephone:		
Fax:		
Email:		

**Declaration:**

*I confirm that all the information given in this form is true and complete and that no material facts relating to my application have been omitted. I agree that you may hold and process, by computer or otherwise, any information obtained about me as a consequence of this application for the purpose of monitoring and completing recruitment and employment procedures and as per the job applicant privacy notice ([www.midlandaerospace.com/vacancies.asp](http://www.midlandaerospace.com/vacancies.asp)). Any false statement may be sufficient cause for rejection or, if employed, dismissal.*

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

## VACANCY APPLICATION FORM

***Midland Aerospace Limited is an equal opportunity employer. It is company policy that there should be equal opportunity for and no discrimination against employees or applicants for employment with the company on ground of colour, race, nationality, ethnic or national origins or sex, marital status or disability. This policy extends not only to recruitment but also to opportunities for development and training and promotion with the company.***

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***Please return this application form to:***

**Payroll/HR Department  
Midland Aerospace Ltd  
Castlewood Business Park  
Farmwell Lane,  
Sutton in Ashfield  
Nottinghamshire NG17 1BX**

t: +44 (0)1773 582 582

e: [info@midlandaerospace.com](mailto:info@midlandaerospace.com)